2023 UF/IFAS Annual Report of Peer-reviewed Journal Articles

– EndNote Basic Tutorials

Importing references from UF Libraries resources

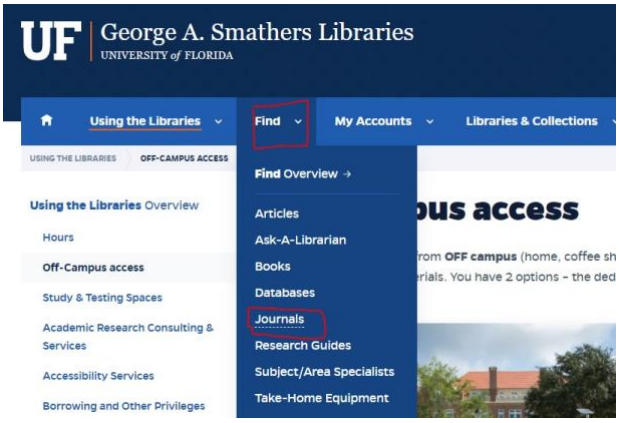
(NOTE: Off-campus must connect to VPN before accessing UF Library electronic resources)

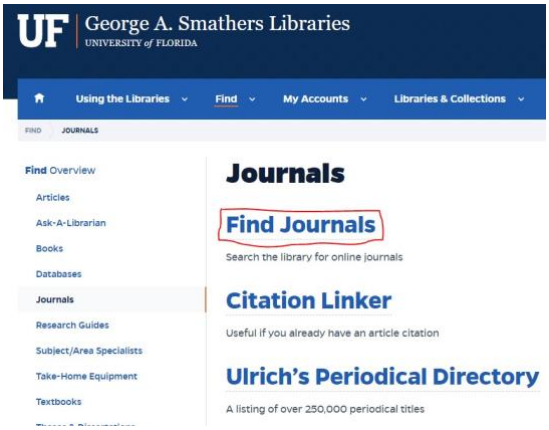
1. Log into EndNote Basic Account (https://access.clarivate.com/login?app=endnote)

Access online article via UF Libraries catalog

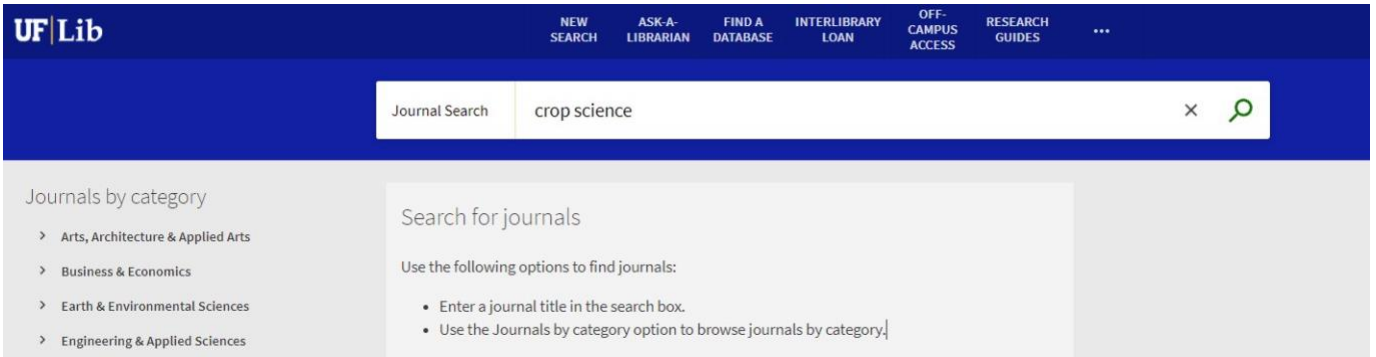
2. Open the Journal Search from the library catalog
   a. From the website (https://uflib.ufl.edu) click the Find drop down menu and select Journals

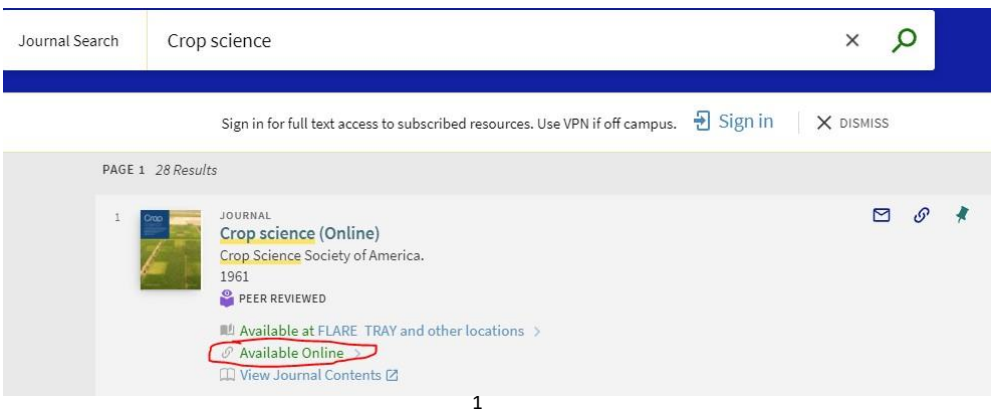
   b. then click the link for "Find Journals"



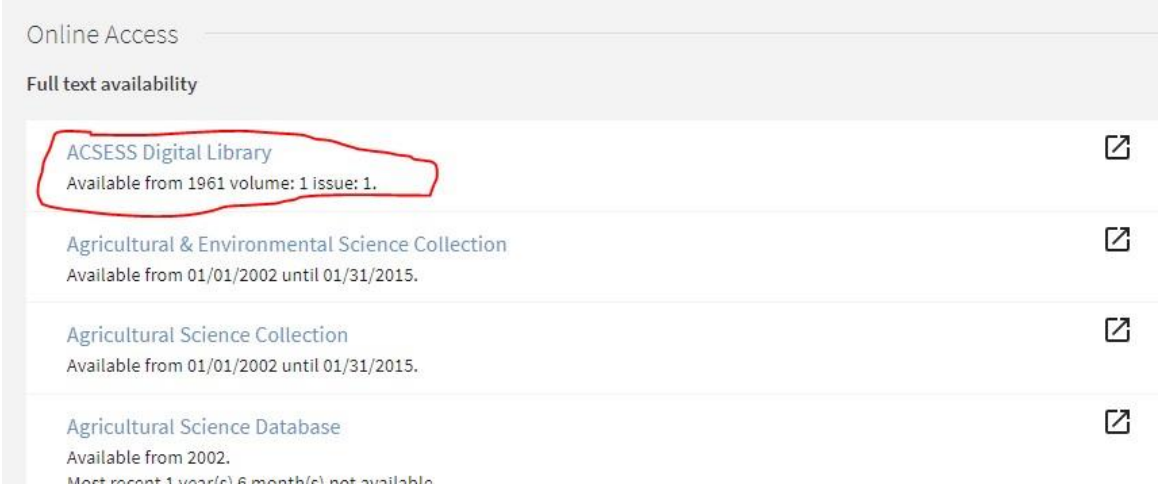


3. Search by Journal Title
   a. Enter journal title and click the magnifying glass
      i. The journal title Crop Science is an example for this exercise

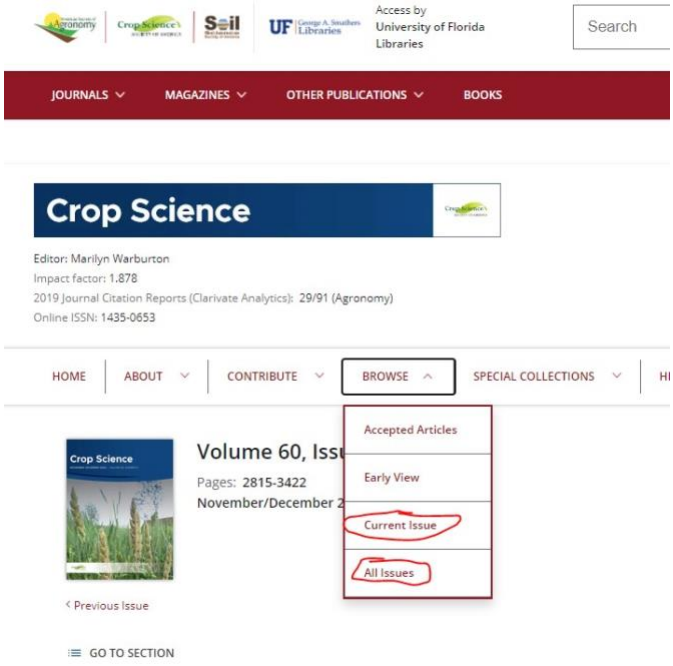




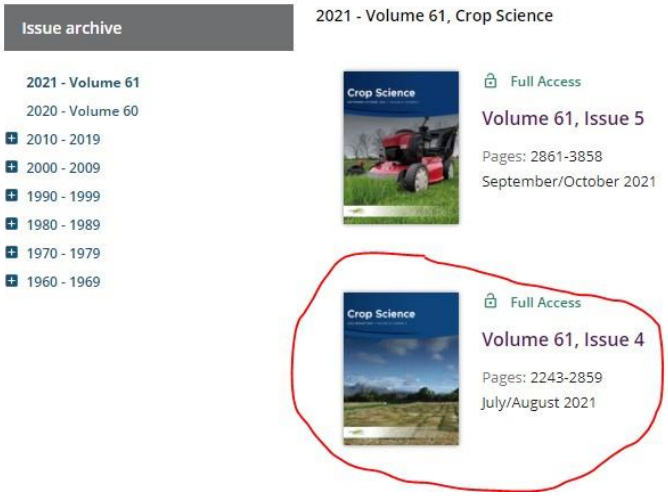
b. Click **Available Online** for the journal
c. Click on link to provider/desired date range



d. Click the link to access the current issue or to display available archive issues/all issues

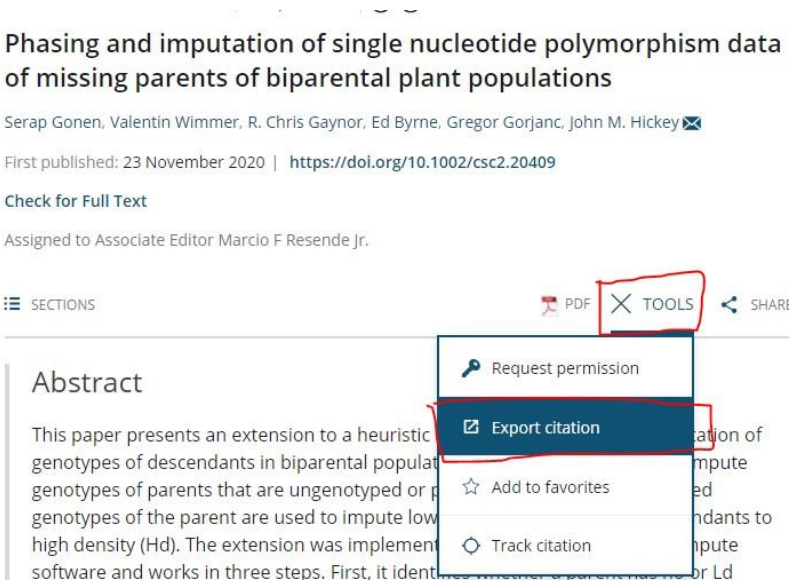


e. Available issues are listed
    i. Click the link to the desired issue

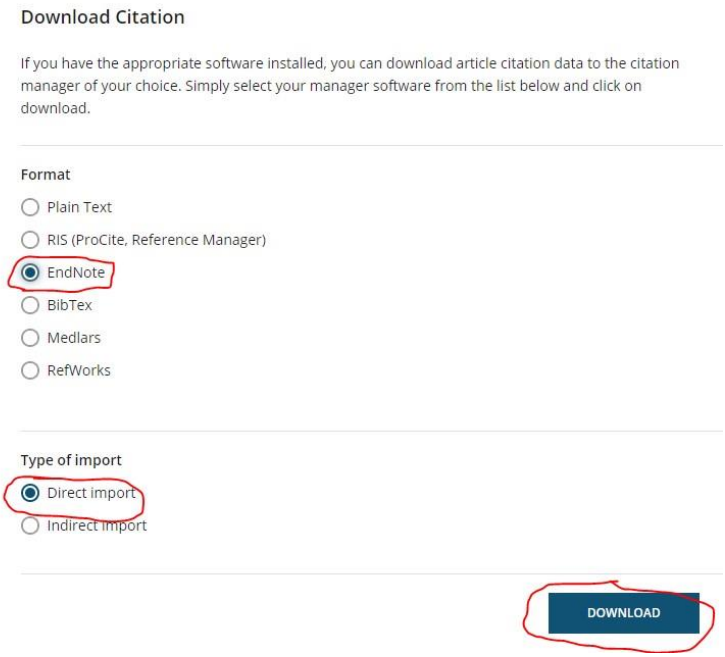


f. Select and display full-text of the desired article

4. To export the article citation, locate the link to initiate download
   a. **Note**: Each resource will be different – keywords to look for in the display are "download" or "export" or "citation" or "tools" (**_See more examples displayed after the final step_)
   b. In this example, click "tools" and then "export citation."

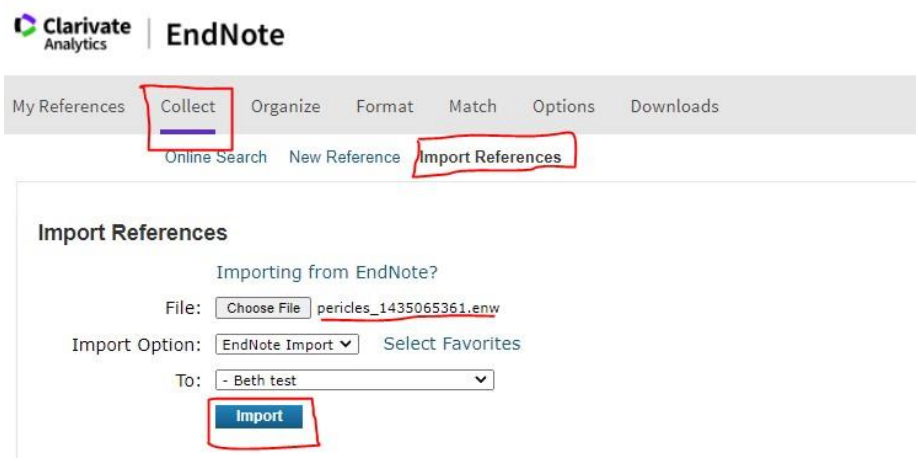


   c. A citation manager download interface opens
   d. Select "EndNote" as the download format, select "direct import" as the type of import, and click "download" to save the file.



5. In EndNote, click on **Collect – Import References**

   a. Click "Choose File" and browse to locate and select the file that was just downloaded
   b. Select “EndNote Import” as "Import Option" for files with extension .enw
      i. Note: If the file extension of the downloaded file is .ris, select “Refman RIS” as "Import Option"
   c. Select the group to which the reference will be added under "To"
   d. Click “Import”



   e. The page will refresh and confirm a successful import

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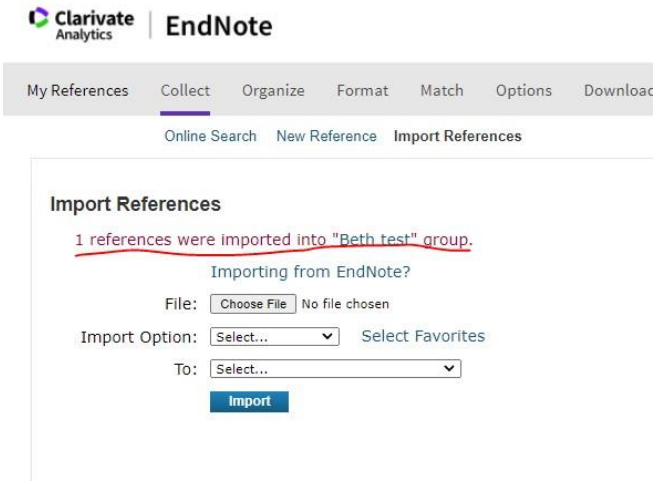
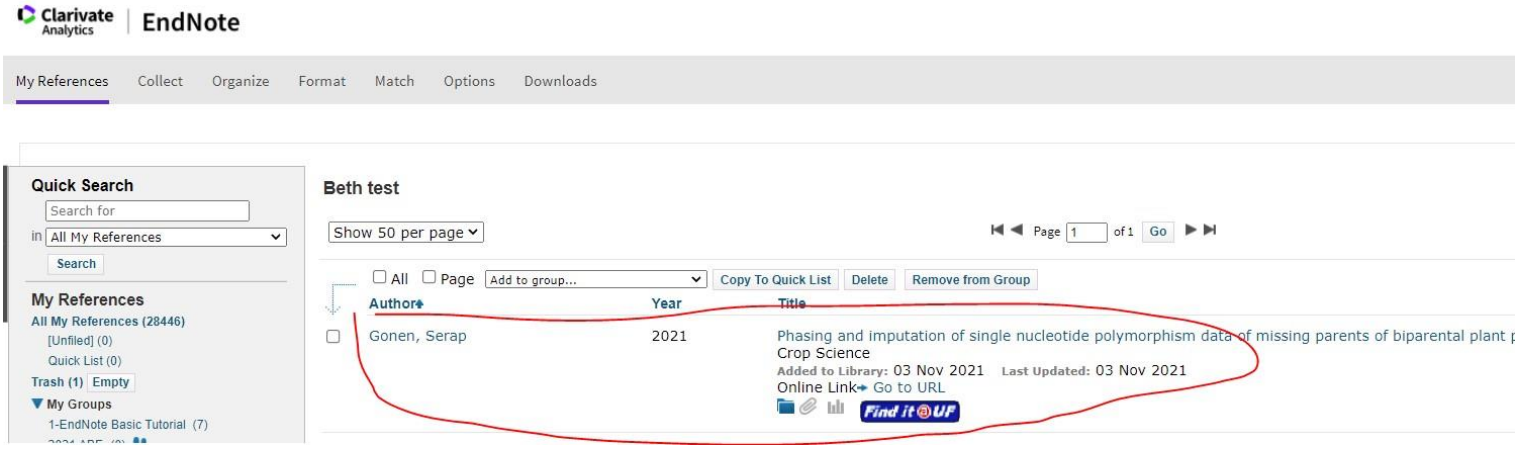


f. Click the link to the selected group

g. The group displays the reference just added



**Examples of citation download options:

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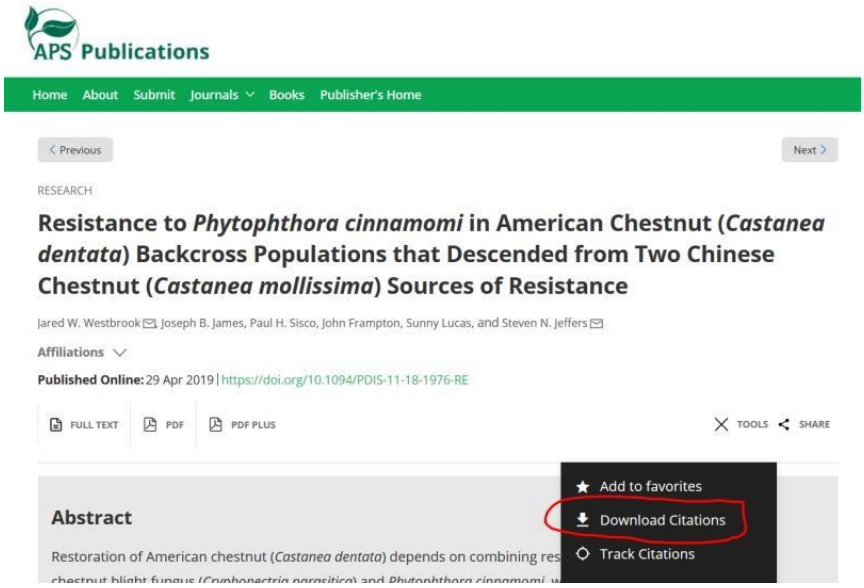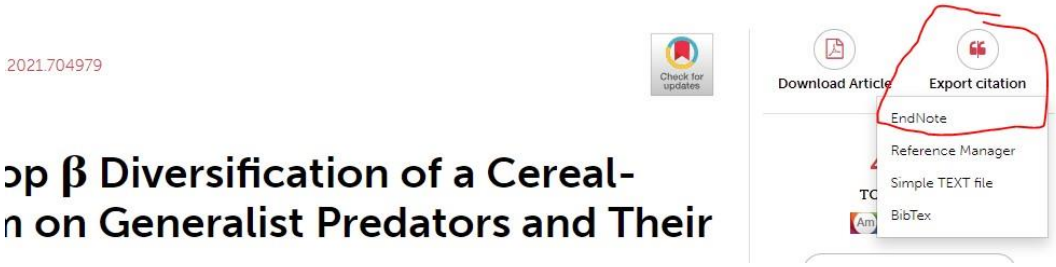
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