

UF/IFAS Research
Florida Agricultural Experiment Station
Office of the Dean for Research

G040 McCarty Hall D
PO Box 110200
Gainesville, FL 32611-0200
352-392-1784 Office
352-392-4965 Fax
<http://research.ifas.ufl.edu>

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TO: UF/IFAS Faculty
FROM: Jackie K. Burns
SUBJECT: 2019 Research Opportunity Seed Fund Proposals – UF/IFAS Guidelines

Overview: UF/IFAS will again participate in the annual Research Opportunity Seed Fund Competition sponsored by the UF Office of Research. This University-wide program encourages new interdisciplinary research. Cross-college projects between new collaborators are especially encouraged. Please see the following link for additional information on the 2019 Guidelines and Review Criteria: <http://research.ufl.edu/opportunityfund.html>.

Pre-proposals are due on November 8, 2018, and must be submitted through your UF/IFAS unit leader at the following submission site: <https://researchtools.ifas.ufl.edu/rosf/>.

Allowed Number of Pre-Proposal Submissions per Unit: UF/IFAS has been allocated eight full proposals for the 2019 competition in which the PI is a faculty member in UF/IFAS. There are no limits on the number of UF/IFAS co-PIs on proposals from other colleges. In recognition of significant variation in the number of research faculty, as in previous years, we have identified units with the most research FTE that are eligible to submit two pre-proposals. Units allowed to submit two pre-proposals include: School of Forest Resources and Conservation, Horticultural Sciences, Animal Sciences, Citrus Research and Education Center, Microbiology and Cell Science, and Agricultural and Biological Engineering. All other units may submit one pre-proposal.

Pre-proposal guidelines: The pre-proposal cover page should include a title and list of participating faculty with their departments and colleges. The title page should be followed by three pages that include: an abstract, a concise project description, tables and figures, an outline of the proposed budget, and a brief statement of the plans to obtain external support and/or description of commercial potential, and citations. Pre-proposals are not to exceed three pages – single spaced; minimum 1.0 inch margins; font size no smaller than 12 point except tables and figure legends that can be in 10 point. The unit's selected pre-proposal(s) should be in PDF. Any pre-proposal that deviates from these guidelines will not be reviewed.

Only pre-proposals submitted by November 8, 2018 to <https://researchtools.ifas.ufl.edu/rosf/> by your Unit Leader will be accepted. Only Unit Leaders and their assistants have access to the submission site and may contact Brian Gray at seven7@ufl.edu for any IT issues. For questions regarding this funding opportunity, contact John Davis, Associate Dean for Research, at jmdavis@ufl.edu or call 352-392-1784.